

## **District 5 Files & Photos**

*Written by Debbie Roes, ACS, CL, District Webmaster*

District 5 is pleased to announce two great new features of our website, the **File Repository** and the **Photo Gallery**. Below is a brief introduction of these features, as well as links to these areas and to instructions on how to add your own files and photos to the site.

### **Forms & Other Downloads**

A new feature of the District 5 website is a File Repository, which is a database that includes forms and other useful documents for Club, Area, and Division leaders.

Any registered user ([click here to register](#)) may download a variety of useful resources in the following topic areas, among others:



- Speech Contest Resources
- Club Officer Resources
- Training Materials
- Marketing & Public Relations Materials
- Meeting Resources
- Mentoring Information

To view a full listing of the categories and files available for download, please visit the [File Repository](#).

If you have a form or document which you believe would be useful to others in the District, please use the upload feature to submit the document for approval. Here's an [overview of the upload process](#). You may also forward the document to the Webmaster for inclusion in our file repository.

### **Photos**



Photos from contests, conferences, and other events can be easily posted in the [District 5 Photo Gallery](#). Some examples of the types of photos you will find in the gallery are:

- Area, Division & District Contest Photos
- District Conference Photos
- Club Event Photos (*Open Houses & other special events*)

Any member can upload their photos for others in the District to enjoy, pending approval of the webmaster. Here's an [overview of the upload process](#) for photographs.